

Agenda

Lachat Town Farm Commission Special Meeting
Meeting Room at Town Hall at 7:30pm
Tuesday, November 1, 2016

A. Approve September 6th, 2016 minutes.

B. Committee's Review:

Facility Committees:

1. Community Garden and Children's Garden/Greenhouse - Kat McConnaughey & Michelle Fracasso
 - a. discuss 2017 date for Community Garden Potluck Supper
 - b. discussion on interns for 2017 and who will run that program
 - c. discuss CG responsibilities concerning deposits and jobs that need to be done.
 - d. **discuss the need for fencing around children's garden area-in CT AG dept. grant**
 - e. Michelle to talk about the children's gardens plans and dreams
2. Farmhouse/Building Committee – Carol Baldwin report
 - a. Update on house and completion date possibilities
3. *Grounds Committee*
 - a. **possible surveillance of the property for security - price - Max Burns**
 - b. discuss recent workday - Big thank yous to all
 - c. **list organizations willing to send volunteers**
 - d. **appoint leader to get volunteers for the season**
 - e. meet with Lou Ten about Beautification Committee ideas and implementation
 - f. **Check with Stirling on his needs for property management**
 - g. Meeting with Bill Lomas - new Tree Warden - to catalog the trees on the property
 - h. **get costs for liming of back fields and lawn to get rid of invasives and poison ivy**
4. Farm Committee – Production Garden
 - a. crop plan for 2017 children's garden planting
 - b. chicken coop?

Operations Committees:

5. Program Committee:
 - a. **set date to determine programs including winter and a list for all of next year and who will run them**
 - b. **Contact Youth Services about making us first on the list for next year with the same dates**
 - c. **enlist volunteers to help run programs**
 - d. **discuss PTO meeting and next meeting date? for planning for the 2017 season**
6. Fund-Raising and Events Committee:
 - a. **discuss FTT Dinner outcome**
 - b. **list of potential 2017 events: Mid-Winter event or Holiday event , etc.**
 - i. **set up committees and chairs for all these events**
 - ii. **committee to prepare a proposal for the commission on how each event will proceed... where, how many vendors, etc.**
 - c. List of Grants to be written for 2016
7. PR/Outreach Committee
 - a. **develop plan to provide information to schools and local websites about the farm and its upcoming programs**
 - b. reach out to schools through Youth Services and social media - need a plan
 - c. website discussion - Facebook, FOL website, twitter, instagram, etc. - Logo design
 - d. connect community garden communication and responses, etc. with the website
 - e. Send thank you to Molly Moseley for brochure work

f. Ellen waiting for meeting with Lisa Deorio to meet new Environmental Science teacher and Sustainability teacher

8. Farmers Market committee: - Elizabeth Zeppernick

- a. Discuss Elizabeth's ideas for the farmer's market
- b. discuss ideas and get research going on what can be done and who we should approach

C. New Business

- a. Need to meet with Tom Landry about the staffing proposal and with Lily and Max about the proposal and job description**
- b. get Mike's resignation letter to Town Hall
- e. discuss pricing event rentals at the farm for birthdays, parties, etc.**
- f. discuss rules for use, etc. - someone to collect information from other locations that rent their premises (Norfield Church, Emmanuel Church, etc., etc.)**
- g. Kiwanis has requested using the Lachat Town Farm for their annual barbecue at the end of Aug.**

****We have a large agenda and the priority items for discussion are in boldface type.**